

FRANKLIN TOWNE CHARTER ELEMENTARY SCHOOL

**General Board Meeting Minutes
4259 Richmond Street, Philadelphia, PA 19137
January 09, 2024
Start Time 6:00 P.M.**

Roll Call:

- Attendees – T. Conway, C. Creelman, R. Eglin, J. Garbarino, M. Grasso, M. Krajewski, E. McAleer, T. McDade, K. Smith
- Excused – N/A
- School Personnel – J. Rodgers, M. Kocher, M. Walsh

Executive Session – Personnel and Legal Matters

1. Motion to Waive Reading of the General November Meeting Minutes and Emergency November Meeting Minutes

**1st. M. Krajewski 2nd. E. McAleer
Action Accepted Unanimously by Board**

2. Motion to Accept Minutes from November 14, 2023 and November 27, 2023

**1st. C. Creelman 2nd. M. Grasso
Action Accepted Unanimously by Board**

Discussion: Review of November and December Financials

3. Motion to Accept Financials for November and December of 2023

**1st. T. Conway 2nd. C. Creelman
Action Accepted Unanimously by Board**

Discussion:

- Review Board Meeting Minutes from April 18th, 2023
- Reason for Executive Session not listed, need to amend the minutes
- Need a vote of approval for the amended minutes with reason for Executive Session listed

4. Motion to Approve Amended Board Meeting Minutes from April 18th, 2023

**1st. E. McAleer 2nd. M. Grasso
Action Accepted Unanimously by Board**

Discussion: Principal's Report

- Close of MP2 update
- PSSA & Intervention update
 - I-Ready Diagnostic
 - Intervention
 - PSSA Plan
- Winter Wish recap

Discussion: Personnel - New Hires

- Employee A – Long Term Substitute Teacher – 12/11/2023
- Employee B - Cafeteria Aide – 12/04/2023
- Employee C – Cafeteria Aide – 12/04/2023

5. Motion to Accept the Hiring of Employees A, B, and C

1st . T. McDade 2nd . E. McAleer
Action Accepted Unanimously by Board

Discussion: Personnel – Resignations

- Employee A – Long Term Substitute Teacher – Resigned as of 01/12/2024

6. Motion to Accept the Resignation of Employee A

1st . C. Creelman 2nd . T. Conway
Action Accepted Unanimously by Board

Discussion: Review Updated Bylaw Language for Chairman to be Voting Member

7. Motion to Approve Updated Bylaws for Chairman to be Voting Member

1st . M. Krajewski 2nd . E. McAleer
Action Accepted Unanimously by Board

Discussion: DEI Update

Discussion: Review Board Bylaws for removal of 'Board of Trustees' language

New Business:

- ESSER Virtual Monitoring
- PII Policy – Ready for review by February meeting
- Statements of Financial Interest

8. Motion to Adjourn: 7:00 p.m.

1st . T. Conway 2nd . E. McAleer
Action Accepted Unanimously by Board



Thomas Conway
Recording Secretary